

Record of officer decision

Decision title:	Award of school transport contracts (Ref 0922)																																																																																												
Date of decision:	10 October 2022																																																																																												
Decision maker:	Interim Service Director Transport and Highways																																																																																												
Authority for delegated decision:	Economy & Environment Scheme of Delegation updated 23 December 2021 Highways and Transport line 81 – (Education Act 1996 Section 508) Award of contracts to operate services identified and procured in accordance with policy and allocated budget																																																																																												
Ward:	Countywide																																																																																												
Consultation:	<p>Members were consulted during the Passenger Transport Review reported to Cabinet in April 2017 which set out the approach to the provision of services for public, education and special needs transport.</p> <p>Cabinet Member - Infrastructure and Transport has been consulted on the use of the Local Transport Fund</p>																																																																																												
Decision made:	<p>The decision has been taken to:</p> <p>1. Award transport contracts as detailed in the table below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Contract</th> <th>Supplier</th> <th>School / Service</th> <th>Annual Value</th> <th>Bids</th> <th>Term</th> </tr> </thead> <tbody> <tr> <td>HLC221S</td> <td>High Town Taxis</td> <td>Hereford & Ludlow College</td> <td>£18,032</td> <td>1</td> <td>Up to 5 years</td> </tr> <tr> <td>USK221S</td> <td>High Town Taxis</td> <td>Usk College</td> <td>£41,545</td> <td>1</td> <td>Up to 5 years</td> </tr> <tr> <td>CAM222P</td> <td>Blue Line Taxis</td> <td>Cambian</td> <td>£16,150</td> <td>2</td> <td>Up to 5 years</td> </tr> <tr> <td>ALD221S</td> <td>Tim's Transport</td> <td>Alderman Knight</td> <td>£33,250</td> <td>2</td> <td>Up to 5 years</td> </tr> <tr> <td>BSM225S</td> <td>High Town Taxis</td> <td>Bishops</td> <td>£17,913</td> <td>2</td> <td>Up to 5 years</td> </tr> <tr> <td>NS227S</td> <td>High Town Taxis</td> <td>National Star</td> <td>£26,505</td> <td>1</td> <td>5 Years</td> </tr> <tr> <td>NS226S</td> <td>High Town Taxis</td> <td>National Star</td> <td>£24,747</td> <td>1</td> <td>5 Years</td> </tr> <tr> <td>LS222S</td> <td>High Town Taxis</td> <td>Lord Scudamore</td> <td>£18,143</td> <td>1</td> <td>Up to 5 years</td> </tr> <tr> <td>NS225S</td> <td>Bromyard Community Transport</td> <td>National Star</td> <td>£28,034</td> <td>1</td> <td>5 Years</td> </tr> </tbody> </table> <p>2. Approve contract price variations as detailed in the table below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Contract</th> <th>Annual Increase</th> <th>% Increase</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>BM221S</td> <td>£2,831</td> <td>8%</td> <td>Additional passenger</td> </tr> <tr> <td>MES211</td> <td>£950</td> <td>3%</td> <td>Route extension</td> </tr> <tr> <td>SP191</td> <td>£2,280</td> <td>6%</td> <td>Route extension</td> </tr> <tr> <td>BC23S</td> <td>£5,976</td> <td>5%</td> <td>Additional passenger</td> </tr> <tr> <td>NS211S</td> <td>£5,485</td> <td>15%</td> <td>Additional passenger</td> </tr> <tr> <td>BC217S</td> <td>£2,641</td> <td>9%</td> <td>Contract inflation</td> </tr> </tbody> </table>					Contract	Supplier	School / Service	Annual Value	Bids	Term	HLC221S	High Town Taxis	Hereford & Ludlow College	£18,032	1	Up to 5 years	USK221S	High Town Taxis	Usk College	£41,545	1	Up to 5 years	CAM222P	Blue Line Taxis	Cambian	£16,150	2	Up to 5 years	ALD221S	Tim's Transport	Alderman Knight	£33,250	2	Up to 5 years	BSM225S	High Town Taxis	Bishops	£17,913	2	Up to 5 years	NS227S	High Town Taxis	National Star	£26,505	1	5 Years	NS226S	High Town Taxis	National Star	£24,747	1	5 Years	LS222S	High Town Taxis	Lord Scudamore	£18,143	1	Up to 5 years	NS225S	Bromyard Community Transport	National Star	£28,034	1	5 Years	Contract	Annual Increase	% Increase	Reason	BM221S	£2,831	8%	Additional passenger	MES211	£950	3%	Route extension	SP191	£2,280	6%	Route extension	BC23S	£5,976	5%	Additional passenger	NS211S	£5,485	15%	Additional passenger	BC217S	£2,641	9%	Contract inflation
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Reasons for decision:	To ensure that the council manages its transport services effectively whilst also meeting its statutory duties by ensuring children are transported to school in line with eligibility.
Highlight any associated risks/finance/legal/equality considerations:	<p>The Passenger Transport Dynamic Purchasing System (DPS) complies fully with current procurement legislation, the Councils contract procedure rules, and established best practice. Applicants to join the DPS have to complete a thorough evaluation questionnaire which is then checked for compliance by Passenger Transport and Commercial Services. Applicants are only allowed to join the DPS if they meet all of the specified criteria. The e-portal used to carry out tendering exercises under the DPS ensures that contracts are securely advertised to all qualifying parties. The Passenger Transport DPS ensures that contracts are awarded fairly and transparently based on specified evaluation criteria. Selection questionnaires, contract specifications and conditions of contract have been written in consultation with legal and commercial services.</p> <p>When accounting for contracts ending at the same time, the net financial implication of this decision is:</p> <ul style="list-style-type: none"> • An increase in SEN school transport costs of £100,466 in the 2022/23 financial year • Contract HLC221S is funded by Powys Council • Contract ALD221S is funded by Birmingham Council • BSM225S is funded by the council's LAC team <p>These contracts are required to provide statutory free transport to students entitled under the council's policies.</p>
Details of any alternative options considered and rejected:	Not to proceed with re-tendering or the award of contracts. This is not recommended as this is likely to result in services being withdrawn and could mean that the council breaches its statutory responsibilities relating to school transport

Details of any declarations of interest made:	None
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I am an officer delegated to make the decision

Signed:

Print Name:

Job Title: